6. Agencies

Agencies are the entities providing funding. They can be corporations, governments, individuals, university, etc.

To add an agency: Click on Project from the top menu bar then Agencies. The Funding Agencies screen will be opened and displays all agencies for this department.

Click on [New] at the bottom of the screen and the New Funding Agency screen opens. There are four screens in this section:
GUS Project Module
Section II.C.6. Agencies
http://gus.ucsb.edu
Development and Support: 805/893-5219
Email: support@gus.ucsb.edu

a. Agency Info
Type in the Name, Division (if applicable), Program (if applicable), Type (Research, Private, Federal, State, County, City, etc.), Abbreviation, Sponsor Code (from OR), any applicable Alerts.

b. Related Proposals
GUS lists any proposals related to this Agency.

c. Related Awards
GUS lists any awards related to this Agency.

d. Related Projects
GUS lists any other projects related to this Agency.

When you have finished entering all information, click on [OK] to save your work or [Cancel] to exit without saving.

To Edit an Agency:
Go to Project from the top menu bar then Agencies. Locate the correct agency, highlight the name of the agency you wish to edit and then click on it to open the record. The “Edit Agency” screen pops up. Locate the information you wish to edit, correct it and click [OK].